

# CODNOR

## PARISH COUNCIL

### CLERK TO THE COUNCIL

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3 May 2022

To: The Chairman and Members of Codnor Parish Council

Dear Councillor,

You are summoned to attend the **Annual Meeting of Codnor Parish Council** on **Monday 9 May 2022** at the **Codnor Sports and Community Building, Goose Lane, Codnor** at the conclusion of the Annual Parish Meeting that starts at 7.00 pm.

Planning applications will be available for perusal prior to the meeting.

### Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However we must ensure the safety of all attendees and request that face masks and hand sanitiser continue to be used if possible.

Codnor Parish Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse effect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely. Oral reporting or commentary is not allowed within the meeting room but may be conducted from outside.

Any speaker not wishing to be filmed should make this clear at the start of their speech.

The ruling of the Chairman at the meeting is final and may not be challenged.

Yours sincerely,

*Andrew Sharpe*

Andrew Sharpe  
**Clerk and Responsible Finance Officer**

### AGENDA

- 1 Election of Chairman 2022/23
- 2 Declaration of Acceptance of Office – Chairman
- 3 Apologies for absence

4 Public Speaking – (15 Minutes)

- (a) A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter.
- (b) If the Police, a County Council or District Council member is in remote attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

**RECOMMENDED** to note or action the matters raised in public speaking be approved.

5 Election of Vice-Chairman 2022/23

6 Dispensations

To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.

7 To determine which items, if any, of the Agenda should be taken with the public excluded

**RECOMMENDED** that no items be considered with the press and public excluded other than those already identified on the agenda.

8 To approve the Minutes of the Meeting held on 4 April 2022

**RECOMMENDED** that the minutes of the meeting held on 4 April 2022 be approved as a true record and signed by the Chairman in due course.

9 Appointment of a Financial & Investment Sub-Committee and a Footpaths & Open Space Working Party.

10 Appointment of Leader of the Council

11 Chairman's Announcements

To receive a report from the Chairman.

**RECOMMENDED** that the report be noted.

12 Leaders Report

To receive a report from the Leader.

**RECOMMENDED** that the report be noted.

13 Parish Council – Items for Decision/Action/Updates

- (a) Annual Report
- (b) Update on projects
- (c) Jubilee events

(d) Allotments matters – to consider proposals received from Nottingham Road Allotments Association regarding lease conditions and to consider the reintroduction of the holding of the Best kept allotments competition in 2022.

(e) To agree the dates and venues for meetings in 2022/23.

14 Finance

(a) Accounts for Payment

(b) To receive bank reconciliation

(c) To receive a report on the draft accounts.

15 Planning and Licensing

Planning and licensing applications will be reported at the meeting.

**RECOMMENDED** that Council note or make representations as appropriate.

16 Items for Information only

To receive a report of the Clerk on any such matters that arise.

17 Date of Next Meeting

6 June 2022.