

# CODNOR

## PARISH COUNCIL

### CLERK TO THE COUNCIL

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27 August 2019

To: The Chairman and Members of Codnor Parish Council

Dear Councillor,

You are summoned to attend the **Meeting of Codnor Parish Council** on **Monday, 2 September 2019** at **7.00pm** to be held at the **Community and Sports Facility, Goose Lane, Codnor.**

Planning applications will be available for perusal prior to the meeting.

Yours sincerely,

Andrew Sharpe  
**Clerk and Responsible Finance Officer**

Codnor Parish Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse effect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely. Oral reporting or commentary is not allowed within the meeting room but may be conducted from outside.

Any speaker not wishing to be filmed should make this clear at the start of their speech. The ruling of the Chairman at the meeting is final and may not be challenged.

### AGENDA

- 1 To receive apologies for absence
- 2 Declaration of Members Interests
  - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
  - (b) Where a member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 3 Dispensations

To report any dispensations granted by the Clerk under agreed procedures and to consider any further requests received.
- 4 Public Speaking – (15 Minutes)
  - (a) A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter.
  - (b) If the Police Liaison Officer, a County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
  - (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

- 5 To approve the Minutes of the Meeting held on Monday 2 July 2019
- 6 To determine which items, if any, of the Agenda should be taken with the public excluded
- 7 Chairman's Announcements
- 8 Leader's Report
- 9 Environmental Matters
- 10 Minutes of the meeting of the Financial & Investment sub Committee held on 22 August 2019 and consideration of recommendations from that meeting.
- 11 Parish Council – Items for Decision/Action/Update  
(a) Events - Christmas Lighting Display, Carols Round the Tree and Bonfire 2019 – Update on arrangements.  
(b) Insurance Renewal.  
(c) Newsletter – October 2019.  
(d) Clerk's Appraisal.
- 12 Finance  
(a) Accounts for Payment.  
(b) Bank Reconciliation.  
(c) External Audit report (If received in time).
- 13 Planning and Licensing  
Planning and licensing applications will be reported at the meeting.