

# CODNOR

## PARISH COUNCIL

CLERK TO THE COUNCIL  
Andrew Sharpe  
25 Wilmslow Drive  
DE21 2HR  
Tel: 01332 660179  
www.codnorparishcouncil.co.uk

4 May 2019

To: The Chairman and Members of Codnor Parish Council

Dear Councillor,

You are summoned to attend the **Annual Meeting of the Parish Council on Monday, 13 May 2019, at The Sports and Community Building, Goose Lane** at the conclusion of the Annual Parish Meeting (Which starts at 7.00pm).

Yours sincerely,

*Andrew Sharpe*

Clerk to the Parish Council

Codnor Parish Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse effect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely. Oral reporting or commentary is not allowed within the meeting room but may be conducted from outside.

Any speaker not wishing to be filmed should make this clear at the start of their speech. The ruling of the Chairman at the meeting is final and may not be challenged.

### AGENDA

- 1 Election of Chairman 2019/20
- 2 Declaration of Acceptance of Office – Chairman
- 3 Apologies for absence
- 4 Declaration of Members Interests  
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.
- 5 Election of Vice-Chairman 2019/20
- 6 Declaration of Acceptance of Office – Vice-Chairman
- 7 Appointment of Council Leader 2019/20
- 8 Appointment of Four Members to Investigate Factual Matters Relating to Planning Applications
- 9 Appointment of Five Members to form a Financial & Investment Sub-Committee to consider and make financial recommendations to Full Council

- 10 Public Speaking – (15 Minutes)  
(a) A period of not more than 15 minutes will be made available for members of the public and Members of the Council to comment on any matter.  
(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.  
(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.
- 11 To approve the Minutes of the Meeting held on Monday 8 April 2019
- 12 To determine which items, if any, of the Agenda should be taken with the public excluded
- 13 Chairman's Announcements
- 14 Parish Council – Item for Decision/Action/Updates  
(a) Meeting start times – Proposal to alter to 7.00 pm start.  
(b) Training and information.  
(c) Annual Report.
- 15 Derbyshire Association of Local Councils  
DALC Circular 6/2019
- 16 Finance  
(a) Accounts for Payment  
(b) To receive bank reconciliation  
(b) To receive the draft Annual Statement of Accounts 2018/19.
- 17 Planning and Licensing  
Applications will be reported to the meeting.
- 18 Other items  
Request for grant towards band costs – Friends of Highfields.

**The next meeting of the Parish Council will be held on Monday 3 June 2019 at the Codnor Sports and Community Building, Goose Lane, Codnor.**

# CODNOR

## PARISH COUNCIL

### CLERK TO THE COUNCIL

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Oakwood  
Derby  
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Tel: 01332 660179  
www.codnorparishcouncil.co.uk

## CODNOR PARISH - NOTICE OF MEETING

**Notice is hereby given that the Annual Parish Meeting will be held at The Sports and Community Building, Goose Lane, Codnor on Monday 13 May 2019.**

**The meeting will commence at 7.00 pm.**

### AGENDA

- 1 **Apologies for Absence**  
To receive apologies for absence.
- 2 **Minutes**  
To confirm the Minutes of the Annual Parish Meeting held in May 2018.
- 3 **Chairman's Report**  
To receive the Chairman's report for the year ending 31 March 2019.
- 4 **Financial Matters**  
To receive a report on the Accounts for the Year Ending 31 March 2019.
- 5 **Matters raised by electors**  
To consider any matters raised by electors.

The Parish Meeting is an opportunity for parishioners on the Electoral Roll to raise any matters of concern to them that relates to their local community. It would be helpful to have written notice of any matters to be raised but it is not essential. Matters can be raised at the meeting without prior notice. For any queries, please contact the Clerk to the Parish Council (details above).

Andrew Sharpe  
**Clerk to the Parish Council**  
**2 May 2019**