

**Minutes of a Meeting of Codnor Parish Council**  
**held at the Methodist Church, Mill Lane, Codnor at 7.30 pm**

**on**

**Monday 7 January 2018**

**Present**

Councillors Mrs C Cox, C Emmas - Williams, D Jowett (Chairman), P Smith (Vice-Chairman) and G Whalley.

**Also Present**

Mr A Sharpe (Clerk and Responsible Financial Officer), Councillor I Harry and 4 members of the public.

**1/19 Apologies for absence**

Councillors A and J R Moon.

**2/19 Declarations of Interest**

None.

**3/19 Dispensations**

None.

**4/19 Public Speaking**

(a) Public Matters

Two Members of the public addressed the Council about the correspondence that they had sent regarding litter and amenity issues in Codnor. This was recorded more fully later in the meeting (Minute no. 12/19).

Further residents had raised concerns regarding flooding as a result of the latest Peveril Homes development and asked the Council if they could assist. This too is recorded in more detail at Minute no. 12/19.

(b) Police Matters

No report, but the latest statistics showing a 12 month comparison of offences that had been circulated to Members were noted.

(c) County Councillors Report

No report.

(d) Borough Councillors Report

Councillor C Emma-Williams reported briefly on local matters from the Borough Council.

**RESOLVED** that the report be noted.

**5/19 Minutes**

**RESOLVED** that the minutes of the Meeting of the Parish Council held on 10 December 2018 be approved as a true record and signed by the Chairman.

**6/19 To determine if any items of business should be taken with the public excluded**

**RESOLVED** that no items be taken with the press and public excluded.

**7/19 Chairman's Announcements**

Nothing to report to this meeting.

**8/19 Parish Council – Items for Decision/Action**

(a) Carols round the tree event

The Clerk reported on the success of the Carol service held in December 2018 and it was noted that £105 had been collected and paid into the Children in Need charity.

**RESOLVED** that the report be noted.

(b) Asset Register

The Clerk reported on updates made to the Asset Register for 2018/19 and asked Council to formally approve the asset values.

**RESOLVED** that the Asset Register as now updated for 2018/19 be approved and signed by the Chairman.

(c) Grant aid

Withdrawn.

(d) Meeting dates 2019/20

**RESOLVED** that the Council meeting dates for 2019/20 be approved as follows –

Monday 13 May 2019 (Annual Meeting and also Annual Parish Meeting)  
Monday 3 June 2019

Monday 1 July 2019

Monday 2 September 2019

Monday 7 October 2019

Monday 4 November 2019

Monday 9 December 2019

Monday 6 January 2020

Monday 3 February 2020

Monday 2 March 2020

Monday 6 April 2020

Monday 11 May 2020 (Annual Meeting and also Annual Parish Meeting)

**RESOLVED** that the report be noted.

(e) Civic Service 2019

The Clerk reported on the arrangements being made for the Civic service to be held at St James Church, Crosshill on Sunday 10 February 2019.

**RESOLVED** that the report be noted and the Clerk make enquiries about the format of the order of service and update if necessary.

**9/19 Derbyshire Association of Local Councils**

None.

**10/19 Finance**

Council considered a schedule of payments, were updated on finances and discussed the budget and precept requirements for 2019/20.

**RESOLVED** that the -

- (1) Schedule of payments detailed below be approved.
- (2) Bank balances and bank reconciliation detailed below be noted.
- (3) Budget for 2019/20 be set as detailed below.
- (4) Precept for 2019/20 be set as £66,056.00.

**(i) Schedule of approved payments**

<b>Cheque</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
UT BACS (PAID)	B Dickson – Carol Service Audio	240.00	0.00	240.00
UT BACS (PAID)	Butler Cook Quarterly Fee	77.00	15.40	92.40

UT BACS (PAID)	St James Church	200.00	0.00	200.00
UT BACS (PAID)	Clerks Salary (Dec) PAID	638.47	0.00	638.47
UT BACS (PAID)	P Warden (Dec Salary) PAID	997.08	0.00	997.08
UT BACS	Clerks Expenses - PC Antivirus (£34.99), annual PC Tune up (£25)	59.99	0.00	59.99
2123 Yorks Bank	HMRC	190.82	0.00	190.82
2124 Yorks Bank	St John Ambulance	184.00	36.80	220.80
UT BACS	JRB Enterprise (Dog Bags)	117.00	23.40	140.40

NOTE - one further BACS Payment to DCC Pensions to be made later in week.

**(ii) Bank reconciliation as at 17 December**

Balance b/f	
1.4.18	£ 51412.08
Plus receipts	£ 63062.00
Less payments	£ 44344.89
<b>Balance</b>	<b>£ 70129.19</b>
UT Bank	£ 10940.97
Bank - Current	£ 16954.20
Deposit	£ 6414.23
Fixed Rate	
Deposit	£ 36850.36
Less uncashed cheques	£ 1030.57
<b>Total Balance in bank</b>	<b>£ 70129.19</b>

**(iii) APPROVED BUDGET 2019/20**

Income	£
Precept	66056
Allotments/other income	1252
VAT	3500
<b>TOTAL INCOME</b>	<b>70808</b>

<b>Expenditure</b>	
Admin	800
Equipment	300
Salaries	23500
	200
Insurance/Audit	1750
Subscriptions/training	1000
Chairs Allowance	250
Civic/Newsletter	750
Band Concerts	300
Toddler/Youth Devept	1100
Bus Shelter	200
Home Working Allowance/Telephone	208
Car parks	8100
Room Hire	350
Planting	900
Best Kept Competitions	150
Toilets	600
Clock Building	1000
Utilities/Water	800
Bonfire Event	6500
Christmas Lights	11000
Misc/contingency & Elections	5000
Grants	500
S137	500
Environment	500
Dog Bags	700
Defibrillator	300
Data Protection	50
VAT	3500
<b>TOTAL EXPENDITURE</b>	<b>70808</b>

#### 11/19 Planning and Licensing

Council noted the following applications that had been determined –

AVA/2018/1091	Stewards Bungalow, Goose Lane, Codnor – Erection of shed and gas bottle storage area. <b>(PERMITTED)</b>
AVA/2018/1082	37 Codnor Denby Lane, Codnor – Certificate of lawful development for proposed kitchen extension. <b>(APPLICATION RETURNED)</b>

#### 12/19 Items for information/determination

Council considered two items of correspondence relating to –

(a) Flooding

Council discussed the issues raised by residents in relation to flooding occurring, possibly related to the Peveril Homes development. And agreed that the Clerk should –

- (i) Write to AVBC, DCC and the Developers to raise these issues and asking what is being done to monitor the problem as agreed in the planning consents.
- (ii) Seek information as to who has legal ownership/responsibility for the brook.
- (iii) Copy in the County Councillor and seek his assistance.

(b) Litter and amenity issues.

Council discussed the issues raised earlier in the meeting and assured the residents that any problems raised that were the responsibility of DCC or AVBC would be forwarded to them and could of course be reported to them direct. There were plans to paint the planters and tidy the planting around the clock tower. Dog fouling needed to be reported to the Borough Council.

If there were areas of concern regarding litter residents could let the Clerk know so that the Parish Warden could be deployed to sort wherever possible.

Finally Council accepted the residents offer to accompany them on a walk around the problem areas to see the issues first hand. This would be arranged by the Clerk.

**13/19 Date and Time of Next Meeting**

It was **NOTED** that the next meeting of the Parish Council would be held on Monday 4 February 2019 at the Methodist Church Hall, Mill Lane, Codnor at 7.30 pm.