

**Minutes of a Meeting of Codnor Parish Council**

**held at 7.00 pm**

**on Monday 4 January 2021 by Zoom Remote**

**Present.**

Councillors F Carmichael, Mrs C Cox, M Howard, C Emmas-Williams, D Jowett (Chairman), C Neale, M Neale, Pat Smith, Peter Smith and G Whalley.

**Also Present**

Mr A Sharpe (Clerk and Responsible Financial Officer).

1/21 To receive apologies for absence

**RESOLVED** that the apology for absence received from Councillor A Moon be approved.

2/21 Declaration of Members Interests

None.

3/21 Public Speaking

(a) Public Matters

None.

(b) Police Matters

None.

(c) County Councillors Report

None.

(d) Borough Councillors Report

None.

4/21 Dispensations

None.

5/21 Minutes

**RESOLVED** that the minutes of the meeting held on 7 December 2020 be approved as a true record. These would be signed by the Chairman in due course.

6/21 To determine which items, if any, of the Agenda should be taken with the public excluded

**RESOLVED** that no items on the agenda be considered with the press and public excluded.

7/21 Chairman's Announcements

None.

8/21 Leaders Report

The Leader reported the resignation of Councillor D Harvey and asked that a letter be sent thanking her for her work as a Member of the Council. The Clerk would declare a vacancy.

9/21 Environmental matters

The matter of the nuisance use of 4x4 vehicles in High Holborn Woods was raised and the Clerk asked to write to DCC about concerns and also the public footpath.

10/21 Parish Council – Items for Decision/Action/Update

(a) **Financial Risk Assessment 2021**

Council considered the updated Financial Risk Assessment document prepared by the Clerk dated January 2021.

**RESOLVED** that the updated Financial Risk Assessment be approved and adopted.

(b) **Meeting Dates 2021/22**

**RESOLVED** that the following schedule of meetings be approved –

Monday 10 May 2021 (Annual Meeting and APM)  
Monday 7 June 2021  
Monday 5 July 2021

Monday 6 September 2021  
Monday 4 October 2021  
Monday 1 November 2021  
Monday 6 December 2021  
Monday 10 January 2022  
Monday 7 February 2022  
Monday 7 March 2022  
Monday 4 April 2022

Monday 9 May 2022 (Annual Meeting and APM)

(c) **Litter Pick Dates 2021/22**

**RESOLVED** that the following list of litter pick dates be approved and Councillors be supplied with Hi-Viz, sacks and litter sticks if they require them for casual use.–

6 March 2021 (Provisional)  
10 April 2021 (Provisional)

1 May 2021

5 June 2021  
3 July 2021  
28 August 2021  
2 October 2021  
6 November 2021  
27 November 2021  
8 January 2022  
5 February 2022  
5 March 2022  
2 April 2022

(d) **Land Near Tesco Express**

Further to recent discussions Council considered the sending of a further letter to the land owner to try to suggest ways to resolve the current issues.

The letter sent is detailed below.

“Further to my letter of 25 September 2020 I write again regarding the car park area and units at the Tesco Express in Codnor of which you are the freehold owners. I am sorry that we have not been able as yet to discuss these issues with you personally.

Codnor Parish Council are aware of local concerns regarding the layout and maintenance of the car park area. The concerns also relate to pedestrian access and the fact that there is no pedestrian access from Hillcrest Drive. There is also a possible danger from pedestrian movements/cars in the car park.

The Parish Council would like to seek your assistance in resolving these issues and ask that you consider providing pedestrian access from Hillcrest Drive to Tesco Express and the other units particularly for wheel chairs and push chairs to access the site in a safe manner.

There are also concerns that there is debris in the areas planted with shrubs and trees that require tidying and broken kerb stones that are health and safety hazards. In addition the area would benefit from additional new planting.

Finally we ask that you consider the installation of a rail around the car park area to improve the general appearance of the site and discourage people from taking shortcuts through the shrubbery and damaging the planting. A rail would also guide people to designated pedestrian accesses and reduce the risk of accidents.

The Parish Council would be happy to meet with you to discuss the issues further but I appreciate that this may be difficult in these current times. Perhaps this could be done by conference call or Zoom remote meetings software.

Any assistance you can give would be very much appreciated and the Parish Council would be grateful for your favourable consideration. These improvements would also welcomed by residents and customers.

I look forward to your response”

(e) **Railings Alferton Road Car Park**

**Deferred.**

**(f) Speed watch**

**RESOLVED** that any members interested in taking part in this initiative contact the Council Leader.

11/21 Finance

**(a) Accounts for Payment**

**RESOLVED** that the accounts for payment be approved.

<b>Cheque</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
UT BACS Ref 350286280	Codnor Comm Prim School S137 PTA	506.80	0.00	506.80
UT BACS Ref 691849285	Pictorial - Banners	175.00	35.00	210.00
UT BACS Ref 95877323	Viking Stationery	32.08	4.60	36.68
UT BACS Ref 462391685	AVBC Planning application Fee	231.00	0.00	231.00
UT BACS Ref 703991659	Tudor - Drawings	100.00	0.00	100.00
UT BACS Ref 126322907	Butler Cook - Payroll	77.00	15.40	92.40
UT BACS Ref 814840223	Warden Dec Salary	1105.32	0.00	1105.32
UT BACS Ref 579638193	Clerk Dec Salary	655.01	0.00	655.01

**(b)** That the bank reconciliation be noted and approved –

**Bank Reconciliation**

Balance b/f at 1 April	£ 140,760.44
Add total receipts	£ 70,852.00
Less total payments	£ 48,657.62

	£
Balance	<b>162,954.82</b>
<b>Represented by bank balances 30 November</b>	
	£
Current	45,086.29
	£
Deposit	6,427.06
	£
Business Term Deposit	37,086.35
	£
U Trust	74,355.12
	£
Less uncashed cheques	-
	£
	<b>162,954.82</b>

12/21 Budget and Precept 2021/22

**RESOLVED** that subject to minor amendments the following budget be set for 2021/22 and a precept of £70,788.00 be raised for 2021/22.

Budget	<u><b>2021/22 Proposed</b></u> £
<b>Income</b>	
Precept	70788
Donations and other income	1500
Interest	100
VAT	5000
<b>TOTAL INCOME</b>	<b>77338</b>
<b>Expenditure</b>	
Donations/Grants	1000
Clock Building	3000
Staff Costs incl Tax, NI, pensions and payroll	28000
Post/print/ stationery and admin costs	1500
Dog Bags	850
Bank Charges	150
Room Hire	388
Christmas/Bonfire events	18000
Chairs Allowance and newsletter	1000
Insurance and Audit costs	1700
Environment (incl Allots and car park)	10000
Miscellaneous/Contingency	5000
Subscriptions and training costs	800
S137	1000
VAT	5000
<b>TOTAL EXPENDITURE</b>	<b>77338</b>

### 13/21 Planning and Licensing

Council noted the following planning decision –

AVA/2020/0963	Maple View Heanor Road Codnor Ripley Derbyshire DE5 9SH Car Port	Permitted
AVA/2020/0967	Needham Street	Returned
AVA/2020/0551	2 Field Street	Permitted
AVA/2020/1041	16 Middleton Avenue Codnor Ripley Derbyshire DE5 9SS	Permitted
AVA/2020/0996	6 Alfreton Road Codnor Ripley Derbyshire DE5 9QY	Permitted

Council then considered the following applications

AVA/2020/1162	J D Hair And Beauty 17 Market Place Codnor Ripley Derbyshire	Comments - The Council has concerns that there will be another Food Take away which will make 4 in less than 100 metres of each other which will all be looking to use the limited parking in front of the High Street shops.
AVA/2020/1191	Land Off Brierley Road Waingroves Ripley Derbyshire  Proposed siting of metal storage container for use by Codnor Boys FC	No comments
AVA/2020/1194	50 Heanor Road Codnor Ripley Derbyshire DE5 9SH  Two storey rear extension to dwelling house	No Comments

### 14/21 Covid 19 Update and Local Support

**RESOLVED** that the Clerk be given delegated powers in consultation with the Chairman and Vice Chairman to respond to requests for support subject to a budget of £500.

### 15/21 Date of Next Meeting

1 February 2021.