

Minutes of a Meeting of Codnor Parish Council
held at Community Sports Pavilion, Goose Lane
on 9 January 2023

Present.

Councillors C Cox, C Emmas-Williams, I Harry, M Howard, A Longdon, C Neale, M Neale, S Robinson, Pat Smith and Peter Smith and G Whalley.

Also Present

Councillor R Ashton and Mr A Sharpe (Clerk).

1/23 To receive apologies for absence

RESOLVED that apologies for absence received from Councillor A Moon be noted.

2/23 Declaration of Members Interests

None.

3/23 Public Speaking

(a) Public Matters
None.

(b) Police Matters
None.

(c) County Councillors Report
None.

(d) Borough Councillors Report
None.

4/23 Dispensations

None.

5/23 Minutes

RESOLVED that the minutes of the Meeting held 5 December 2022 be approved as a true record and signed by the chairman.

6/23 To determine which items, if any, of the Agenda should be taken with the public excluded

RESOLVED that no items be considered with the press and public excluded.

7/23 Chairman's announcements

The Chairman reminded Members that there would not be a meeting in March, but that the Long Serving Business Awards presentation would take place on 6 March 2023.

8/23 Leaders Report

The Leader mentioned the date for the next Cuppa with a Copper.

9/23 Environmental Matters

None.

10/23 Parish Council – Items for Decision/Action/Update

(a) Carols Round the Tree.

Council were informed of the amount collected for children in need at the Carols Round the Tree event on 13 December 2022.

(b) Tesco Express Land update.

No contact from the land owner. The Clerk was asked to write to DCC asking them to consider widening the pathway and look at disabled access.

(c) Codnor Castle Heritage Board

Design delegated to Clerk in consultation with Chairman and Vice Chairman.

(d) Parish Council Elections

Council were briefed on the process for nomination for the May 2023 Parish Elections.

(e) Meeting Dates

RESOLVED that the following meeting dates be set –

6 March 2023

3 April 2023

15 May 2023 (Annual Meeting)

5 June 2023

3 July 2023

4 September 2023

2 October 2023

6 November 2023

4 December 2023

8 January 2024

5 February 2024

4 March 2024

8 April 2024

13 May 2024 (Annual Meeting)

(f) Kings Coronation

Agreed to fund the planting of a new oak tree and plaque.

(g) Financial Risk Assessment

RESOLVED that the following Financial Risk Assessment be approved –

FINANCIAL RISK ASSESSMENT – January 2023

Insurance Cover is in place for the following:-

Public Liability

Employers Liability

Money

Fidelity Guarantee - to include Councillors

Officials Indemnity – Libel & Slander

Personal Accident

Legal Expenses

Buildings – Clock/public toilets

Planters

Notice Board x 3

Bus Shelter
Hedge Trimmer and pressure washer
Chain of Office x 2
Christmas lights and equipment
Rubbish collection barrow
Computer, printer and office equipment
Shield
Car parks and Barriers
Mining Wheel
Benches
Pit tub
Easter Cross
Interpretation Panel
Defibrillator
CCTV System
Play area and land
Watering machine

Specific events requiring insurance cover are notified to the Insurance Company.

An up to date register of assets has been established.

Standing Orders and Financial Regulations are in place.

Financial matters:-

The Council sets an annual precept based on a review of the committed expenditure (i.e. salaries, insurance, room hire) and proposed projects for the following year.

Income and expenditure is recorded in the minutes of the Parish Council

Quotations are sought before significant purchases are made in line with the adopted Financial Regulations.

All payments are made either by cheque which are required to be signed by two named signatories or by bank transfer. The Clerk does not sign cheques or authorise bank transfers. Bank transfers are uploaded by the Clerk and authorised by two Members and reported to Council.

VAT is re-claimed on an annual basis.

The accounts are audited on an annual basis.

Staffing matters:-

Staff Salaries are administered by Butler Cook Accountants.

Members:-

A Code of Conduct has been adopted by Members of the Parish Council.

A Freedom of Information Policy has been adopted.

The Council has considered its responsibilities in connection with Equal Opportunities and all salaries paid are in line with the "real living wage".

(h) Risk Assessments and Asset Register

RESOLVED that it be noted that risk assessments are in place for events and the Asset Register be approved and signed by the Chairman.

RESOLVED that –**(1)** the Accounts for Payment and budget monitoring report below be approved –

BACS	Payee/Description	Nett	VAT	Gross
4/12/22	DCC Pensions	331.41	0.00	331.41
4/12/22	Tudor – Remove Graffiti	25.98	0.00	25.98
4/12/22	JRB Dog Bags	328.82	65.76	394.58
4/12/22	St John Ambulance – Event cover	305.00	61.00	366.00
4/12/22	Pictorial – carol concert banner	25.00	5.00	30.00
4/12/22	Page Whelan – Carols posters	33.00	6.60	39.60
12/12/22	HMRC	179.91	0.00	179.91
16/12/22	Butler Cook Quarterly fee	77.00	15.40	92.40
16/12/22	Lite – Vandalised tree	325.00	65.00	390.00
16/12/22	Keptkleen	120.00	24.00	144.00
16/12/22	Heage Band	170.00	0.00	170.00
16/12/22	First Aid Carol concert	100.00	0.00	100.00
16/12/22	Salaries	2226.80	0.00	2226.80
16/12/22	Addit payment to HMRC	10.91	0.00	10.91

Bank Rec CPC 10 November 2022

Bal b/f 1 April 2022	£160992
Add Receipts	£ 75113
Less Payments	£ 56669
Total	£179436

Represented by

Bank Accounts **£179436**

(2) the precept to be set for 2023/24 be £78,231.00.

12/23 Planning and Licensing

Council noted the following planning decisions.

[AVA/2021/1062](#)

36 Heanor Road

App address:

36 Heanor Road Codnor Ripley Derbyshire DE5 9SH

Proposal:

Construction of a detached dwelling, with alterations to the existing dwelling access to form shared drive and separate parking arrangement.

PERMITTED

[AVA/2022/0792](#)

5 Heanor Road

App address:

5 Heanor Road Codnor Ripley Derbyshire DE5 9SH

Proposal:

Creation of new access and hard standing driveway

PERMITTED

13/23 Date of Next Meeting

6 March 2023.