

Minutes of a Meeting of Codnor Parish Council

held at the Community and Sports Building, Goose Lane, Codnor at 7.30 pm

on Monday 3 June 2019

Present

Councillors F Carmichael, Mrs C Cox, C Emmas-Williams, D Harvey, M Howard (Vice-Chairman), D Jowett (Chairman), Mrs A Moon, C Neale, M Neale, Mrs Pat Smith and Peter Smith.

Also Present

Mr A Sharpe (Clerk and Responsible Financial Officer) and 3 members of the public.

71/19 Apology for absence

An apology for absence was accepted from Councillor G Whalley.

An apology was also received from Councillor I Harry.

72/19 Declarations of Interest

Councillor A Moon declared a personal interest in the items relating to the Bob Moon Cup and St James Church Magazine.

73/19 Dispensations

None.

74/19 Public Speaking

(a) Public Matters

None.

(b) Police Matters

No report to this meeting.

(c) County Councillors Report

No report to this meeting.

(d) Borough Councillors Report

Councillor C Emmas-Williams informed Members that Amber Valley Borough Council had withdrawn the latest Local Plan at its meeting on 22 May 2019. Cabinet Meetings had been moved to start at 7.00 pm in the evening and would move around the Borough in order to make them more accessible to the public. There would be a new policy adopted to ensure that affordable housing would now be a **minimum** of 30% of developments.

RESOLVED that the report be noted.

75/19 Minutes

RESOLVED that the minutes of the Annual Meeting of the Parish Council held on 13 May 2019 be approved as a true record and signed by the Chairman.

76/19 To determine if any items of business should be taken with the public excluded

RESOLVED that no items be taken with the press and public excluded.

77/19 Chairman's Announcements

The Chairman reported that the Highfield Band concert would take place on 7 July 2019 at 2.30 pm.

On the same day Codnor Fete would commence at 1.00 pm.

The report was **NOTED**.

78/19 Leaders Report

The Council Leader, Councillor Emmas-Williams reported that recently the Parish Council had spent a substantial amount of money on improving and protecting key assets including –

Planters.

Railings.

Planting schemes and weeding.

Historic pictures.

Counter on the toilet block.

Cleaning of Mining Wheel and Truck.

Much of this work had considerably brightened the centre of Codnor and had been well received by the public.

RESOLVED that the report be noted.

79/19 Parish Council – Items for Decision/Action

(a) Civic Service 2020

The Clerk reported on the arrangements for the Codnor Parish Council Civic Service for 2020.

RESOLVED that the Civic Service for 2020 be held at St James Church on a date to be agreed in February 2020.

(b) Best Kept Allotment Competition 2019

The Clerk reported that arrangements were being made for the 2019 Best Kept Allotments competition and sought approval of a date and the names of Members to act as judges.

RESOLVED that the judging of the 2019 competition take place on Saturday 20 July 2019 in the morning with Councillors Howard and C Neale acting as judges.

(c) Clock Tower and Market Place

Council noted the improvement works that had taken place at the Clock Tower and Market Place as referred to in the Council Leaders report.

RESOLVED that the report be noted.

(d) Update on Speedwatch

Council were informed of progress in obtaining volunteers to undertake the training for Speedwatch.

RESOLVED that the report be noted.

(e) Training Arrangements

Council noted that that dates for joint training with Members of Heanor & Loscoe Town Council had not yet been set.

RESOLVED that the report be noted.

(f) Bob Moon Cup

The Clerk reported that he and Councillor A Moon would be visiting Spondon trophies later in the week to finalise the purchase of the "Bob Moon Cup".

RESOLVED that the report be noted.

(g) St James Church Monthly Magazine

The Clerk reported that since the loss of Bob Moon he had been producing a monthly article on behalf of the Parish Council for the Church Magazine. He asked Members about how he could involve them in the process to ensure the article was representative of the Councils views.

RESOLVED that the monthly article be sent to all Members in draft form with the Councils monthly agenda to enable Councillors to submit comments and views prior to publication.

80/19 Derbyshire Association of Local Councils

Circular 7/2019 - Noted.

81/19 Finance

Council considered a schedule of payments, were updated on finances and received details of bank balances.

RESOLVED that the -

(1) Schedule of payments detailed below be approved.

Cheque	Payee/Description	Nett	VAT	Gross
2148 - YB	HMRC	161.44	0.00	161.44
2149 - YB	Zedal (Brush, vests, hose, shovel, litterpickers)	161.03	32.20	193.23
UT BACS	My Repro - Newsletters	123.00	0.00	123.00
UT BACS	D Hemsell (Salary)	968.67	0.00	968.67
UT BACS	Clerk Salary, and expenses – See below.	702.28	0.00	702.28
UT BACS	Tudor – Footpath cut plus works at toilet and planters	172.50	0.00	172.50
UT BACS	DCC Pension	256.74	0.00	256.74
UT BACS	Tudor – Mill Lane Car Park Hedge cut and watering	48.75	0.00	48.75
UT BACS	Viking - Stationery	44.98	9.29	53.98
UT BACS	Tudor - Market Place, Mill Lane weeding and watering planters	157.50	0.00	157.50
UT BACS	Tudor – Clock tower railings	187.80	0.00	187.00
UT BACS	B Woodcock internal audit fee	124.77	0.00	124.77

(2) Bank balances and year-end bank reconciliation report be noted.

82/19 Internal Audit Report and Receipts and Payments accounts

The Clerk presented the Internal Auditors report for 2018/19.

It was noted that the accounts had been approved and there were no matters to be drawn to the attention of Council.

Council were then asked to approve the Receipts and Payments Accounts for 2018/19.

RESOLVED that

- (1) The internal auditors report be received and approved.
- (2) The Receipts and Payments Accounts (set out below) be approved and signed by the Chairman and Clerk/RFO.

CODNOR PARISH COUNCIL

RECEIPTS AND PAYMENTS ACCOUNT

2017/18	Receipts	2018/19
£ 60,798.00	Precept	£ 62,317.00
£ 44.45	Interest	£ 112.88
£ 3,142.00	Donations and other income	£ 1,992.85
£ 4,897.23	VAT	£ 4,999.72
£ 68,881.68		£ 69,422.45
	Payments	
£ 1,259.20	Donations	£ 1,770.00
£ 3,226.94	Clock Building	£ 2,381.67
£ 22,560.28	Staff Costs	£ 24,127.80
£ 1,803.90	Post/Print/Stationery/Admin	£ 1,994.87
£ 841.30	Dog Bags	£ 342.00
£ -	Bank Charges	£ 54.00
£ 130.00	Room Hire	£ 210.00
£ 16,918.40	Christmas/Bonfire	£ 17,644.97
£ 1,387.29	Chairs Allow./Newsletter	£ 1,119.47
£ 1,679.24	Insurance/Audit	£ 1,289.32
	Allots/Car	
£ 10,667.29	Park/Environ/Cleaning	£ 9,342.05
£ 5,062.88	Miscellaneous/Contingency	£ 2,560.81
£ 629.18	Subscriptions/Training	£ 439.00
£ 430.00	Childrens Group Room Hire	£ 240.00
£ 5,020.51	VAT	£ 4,723.21
£ 71,616.41		£ 68,239.17
	Receipts and payments summary	
£ 54,146.81	Balance b/f at 1 April	£ 51,412.08
£ 68,881.68	Add total receipts	£ 69,422.45
£ 71,616.41	Less total payments	£ 68,239.17
	Add unpres	
£ -	cheques/adjustment	£ 45.36
£ 51,412.08	Balance at 31 March	£ 52,640.72

		Represented by bank balances 31 March	
£	9,457.82	Current	£ 5,104.60
£	6,414.23	Deposit	£ 6,420.64
£	36,850.36	Business Term Deposit	£ 36,956.83
£	-	U Trust	£ 4,158.65
£	1,310.33	Less uncashed cheques	£ -
£	51,412.08		£ 52,640.72

The foregoing Receipts and Payments Account represents fairly the transactions of Codnor Parish Council for the year ended 31 March 2019 and the financial position as at that date.

83/19 Annual Governance Statement

Council were asked to approve the Annual governance Statement for 2018/19.

RESOLVED that the Annual Governance statement 2018/19 (Section 1 of the Annual Return) be approved and signed by the Chairman and Clerk/RFO.

84/19 Accounting Statements

Council were asked to approve the Accounting Statements for 2018/19.

RESOLVED that the Accounting statements 2018/19 (Section 2 of the Annual Return) be approved and signed by the Chairman and Clerk/RFO.

85/19 Annual Return 2018/19

RESOLVED that the Annual Return be now sent to the External auditor and the prescribed notices and accounts be published on the website and displayed on the notice boards.

86/19 Internal Auditor

RESOLVED that Mr B Woodcock be appointed Internal Auditor for the financial year 2019/20.

87/19 Planning and Licensing

Council considered noted the following applications–

AVA/2019/0290	Land Adj. West Hill - Permitted
AVA/2019/0500	3A Codnor Denby Lane – Replace Conservatory/Extension – No Comments

88/19 Other matters

(a) Dog Fouling

The Clerk reported on the advice received from Amber Valley Borough Council in relation to the recent incidents of dog fouling. Members were advised that in order to assist the enforcement Members of the public should each individually report incidents so that a record of frequency could be kept.

Councillor Emmas-Williams indicated that Amber Valley Borough Council were to consult on a new by-law requiring dog owners to be carrying sufficient dog bags when out walking their dogs.

(b) Litter Pick Dates

2019

6 July

31 August

5 October

2 November

30 November

2020

4 January

1 February

7 March

4 April

89/19 Date and Time of Next Meeting

It was **NOTED** that the next meeting of the Parish Council would be held on 1 July 2019 at the Community and Sports Building, Goose Lane, Codnor at 7.00pm.