

## **Minutes the Annual Meeting of Codnor Parish Council**

**held at The Community and Sports Building, Goose Lane, Codnor at 7.30 pm on  
Monday 13 May 2019**

### **Present**

Councillors F Carmichael, Mrs C Cox, C Emmas-Williams, D Harvey, M Howard, D Jowett, Mrs A Moon, Mrs Patricia Smith, Peter Smith and G Whalley

### **Also Present**

Mr A Sharpe (Clerk and Responsible Financial Officer) and 2 Members of the public.

### **53/19 Election of Chairman 2019/20**

**RESOLVED** that Councillor David Jowett be elected as Chairman for the year 2019/20.

### **54/19 Declaration of Acceptance of Office (Chairman)**

In accordance with the Local Government Act 1972 the Chairman, Councillor D Jowett read and signed a Declaration of Acceptance of Office and then took the Chair.

### **55/19 Apologies for absence**

Apologies for absence were accepted from Councillors Chris Neale and Mike Neale. Councillor I Harry had also sent her apologies.

### **56/19 Declarations of Interest**

Councillor C Emmas-Williams declared a personal interest in agenda item 18 relating to the grant for Friends of Highfields.

### **57/19 Election of Vice Chairman 2019/20**

**RESOLVED** that Councillor Mark Howard be elected Vice Chairman for the year 2019/20.

### **58/19 Appointment of Council Leader 2019/20**

**RESOLVED** that Councillor Chris Emmas-Williams be appointed Council Leader for the year 2019/20.

### **59/19 Planning Applications Sub Committee**

**RESOLVED** that Councillors C Emmas-Williams, D Harvey, D Jowett and A Moon be appointed to the Planning Applications Sub Committee for 2019/20.

### **60/19 Financial & Investment Sub Committee**

**RESOLVED** that Councillors Mrs C Cox, D Jowett, C Neal, M Neal and Peter Smith be appointed to the Financial & investment Sub Committee for 2019/20.

**61/19 Public Participation Session**

(a) Public

Councillor Whalley spoke in public participation in relation to dog fouling. The Clerk would follow this up with Amber Valley Borough Council.

(b) Police Matters

None, but the latest safer neighbourhood news circular was distributed to Members.

(c) Borough Council and County Council Members Reports

Councillor C Emmas-Williams reported on a number of issues relating to the Police and Safer Amber Valley.

**62/19 Minutes**

**RESOLVED** that the Minutes of the meeting of the Parish Council held on 8 April 2019 be approved as a true record, subject to the addition of a declaration of interest by Councillor A Moon in the item relating to the Bob Moon Trophy, and was then signed by the Chairman.

**63/19 To determine if any items of business should be taken with the public excluded**

**RESOLVED** that no items should be considered with the public excluded.

**64/19 Chairman's Announcements**

The Chairman welcomed the newly elected Members to the Council.

**65/19 Parish Council – Items for Decision/Action**

(a) Meeting start times

**RESOLVED** that the Parish Council Meeting start times be changed to 7.00 pm.

(b) Training and information

Council were informed that a joint DALC training session for Members would take place with Heanor & Loscoe Town Council at Heanor Town Hall. Details would be circulated in due course.

**RESOLVED** that the report be noted.

(c) Annual Report

Council were provided with a draft Annual Report for comment.

Members were asked to let the Clerk have any suggestions or amendments in time to have printed for the next meeting.

**RESOLVED** that the report be noted.

**66/19 Derbyshire Association of Local Councils**

DALC circular 6/2019 was noted.

**67/19 Finance**

The Council considered a schedule of payments, and were presented with a copy of the Receipts and Payments Accounts 2018/19 (subject to audit).

Council were informed that the Accounts would be submitted for approval at the next meeting after the internal audit was complete together with the documentation for the Annual Return to the External auditor

**RESOLVED** that –

- (1) The schedule of payments detailed below be approved.
- (2) The draft Receipts and Payments Accounts for 2018/19 reproduced below (subject to audit) be noted.
- (3) The Bank Reconciliation report be approved and signed by the Chairman.

**Schedule of approved payments**

<b>Cheque</b>	<b>Payee/Description</b>	<b>Nett</b>	<b>VAT</b>	<b>Gross</b>
2136 – YB (PAID)	Lite – Christmas Lights deposit	2750.00	550.00	3300.00
2137 – YB (PAID)	DALC – Subscription (PAID)	768.52	0.00	768.52
2138 – YB (PAID)	Transfer to Unity Trust Bank	10000.00	0.00	10000.00
UT BACS (PAID)	D Hemsell (Salary)	968.67	0.00	968.67
UT BACS	Clerk Salary, and expenses – See below.	764.48	0.00	764.48
2140 - YB	Shelter Maintenance – Glasshouse Hill	75.84	15.17	91.01
UT BACS	DCC Pension	256.74	0.00	256.74

2141 - YB	HMRC	161.24	0.00	161.24
2142 - YB	Viking - Stationery	46.46	9.29	55.75
2139, 2143, 2144, 2147 - YB	CANCELLED			
UT BACS	Tudor – Toilet Fix	38.35	0.00	38.35
2145 - YB	Shelter Maintenance – Mining Wheel and truck clean.	190.00	38.00	228.00
2146 - YB	Friends of Highfields	200.00	0.00	200.00
UT BACS	Pictorial- A0 Correx	157.50	31.50	189.00
UT BACS	Chairman's Allowance	250.00	0.00	250.00

CODNOR PARISH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT

2017/18	Receipts	2018/19
£ 60,798.00	Precept	£ 62,317.00
£ 44.45	Interest	£ 112.88
£ 3,142.00	Donations and other income	£ 1,992.85
£ 4,897.23	VAT	£ 4,999.72
<b>£ 68,881.68</b>		<b>£ 69,422.45</b>
	<b>Payments</b>	
£ 1,259.20	Donations	£ 1,770.00
£ 3,226.94	Clock Building	£ 2,381.67
£ 22,560.28	Staff Costs	£ 24,127.80
£ 1,803.90	Post/Print/Stationery/Admin	£ 1,994.87
£ 841.30	Dog Bags	£ 342.00
£ -	Bank Charges	£ 54.00
£ 130.00	Room Hire	£ 210.00
£ 16,918.40	Christmas/Bonfire	£ 17,644.97
£ 1,387.29	Chairs Allow./Newsletter	£ 1,119.47
£ 1,679.24	Insurance/Audit	£ 1,289.32
£ 10,667.29	Allots/Car Park/Environ/Cleaning	£ 9,342.05
£ 5,062.88	Miscellaneous/Contingency	£ 2,560.81
£ 629.18	Subscriptions/Training	£ 439.00
£ 430.00	Children's Group Room Hire	£ 240.00
£ 5,020.51	VAT	£ 4,723.21
<b>£ 71,616.41</b>		<b>£ 68,239.17</b>
	<b>Receipts and payments summary</b>	

£	54,146.81	Balance b/f at 1 April	£	51,412.08
£	68,881.68	Add total receipts	£	69,422.45
£	71,616.41	Less total payments	£	68,239.17
£	-	Add unpres cheques/adjustment	£	42.13
£	<b>51,412.08</b>	Balance at 31 March	£	<b>52,637.49</b>
		<b>Represented by bank balances</b>		
		<b>31 March</b>		
£	9,457.82	Current	£	5,104.60
£	6,414.23	Deposit	£	6,417.41
£	36,850.36	Business Term Deposit	£	36,956.83
£	-	U Trust	£	4,158.65
£	1,310.33	Less uncashed cheques	£	-
£	<b>51,412.08</b>		£	<b>52,637.49</b>

### **68/19 Planning and Licensing**

- (1) Council **NOTED** that the previously reported application AVA/2019/0232 – 92 Glasshouse Hill had been permitted.
- (2) Council also **NOTED** the following applications but raised no issues of concern-

AVA/2019/0364	10 Gate Brook Close – Single Storey extension.
AVA/2019/0420	60 Nottingham Road – Two storey side extension and single storey rear extension with balcony above.
AVA/2019/0428	2 Milner Avenue – Demolition of existing conservatory and erection of single storey flat roof extension.
AVA/2019/0438	35 Needham Street – Change flat roof to pitched roof for existing shed.
AVA/2019/0431	`23 West Hill – Double storey rear extension with hipped roof.

- (3) Council **RESOLVED** to make the following objection to AVA/2019/0379 – Land to rear of 71 Jessop Street, Codnor – erection of 4 bedroom dwelling -

“The Parish Council is concerned with regards to the following:

Firstly, this appears to be “tandem” development which we have always expressed a view that this is unacceptable.

Secondly, the access and egress to the site is going to create further issues to the already difficult situation with on street parking on Jessop Street.

Thirdly, we see this as an over intensification use of this piece of land and on the basis of these comments the Parish Council formally object to this application”.

**69/19 Other items**

**RESOLVED** that a grant of £200 be made to the Friends of Highfields toward the cost of the band.

**70/19 Date and Time of Next Meeting**

It was **NOTED** that the next meeting of the Parish Council would be held on Monday 3 June 2019 at the Community and Sports Building, Goose Lane, Codnor commencing at 7.30 pm.