

CODNOR

PARISH COUNCIL

CLERK TO THE COUNCIL
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28 January 2025

To: The Chairman and Members of Codnor Parish Council

Dear Councillor,

You are summoned to attend the **Meeting of Codnor Parish Council on Monday, 3 February 2025 At the Community Sports Building, Goose Lane Codnor at 7pm.**

Planning applications will be available for perusal prior to the meeting.

Public attendance at Parish Council meetings

The Parish Council is an open and transparent local authority and encourages public attendance at meetings. However we must ensure the safety of all attendees and request that face masks and hand sanitiser continue to be used if possible.

Codnor Parish Council welcomes the use of social media, filming and recording at meetings, provided they do not disrupt or otherwise have an adverse effect on the meeting. Telephones and other such devices should be switched to silent mode or switched off completely. Oral reporting or commentary is not allowed within the meeting room but may be conducted from outside.

Any speaker not wishing to be filmed should make this clear at the start of their speech. The ruling of the Chairman at the meeting is final and may not be challenged.

Yours sincerely,

Andrew Sharpe

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Clerk and Responsible Finance Officer

AGENDA

- 1 To receive apologies for absence
- 2 Declaration of Members Interests
 - (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item).
 - (b) Where a member indicates that they have an interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
- 3 Public Speaking – (15 Minutes)

- (a) A period of not more than 15 minutes will be made available for members of the public and members of the Council to comment on any matter.
- (b) If the Police Liaison Officer, a County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

4 Dispensations

To report any dispensations granted by the Clerk under the agreed procedures and to consider any further requests received.

5 To approve the Minutes of the Meeting held on 6 January 2025.

6 To determine which items, if any, of the Agenda should be taken with the public excluded

7 Chairman's Announcements

8 Leader's Report

9 Environmental matters

10 Parish Council – Items for Decision/Action/Update

- (a) Bonfire and Fireworks event 2025.
- (b) Carol Service 2025.
- (c) Appointment of External Auditor.
- (d) Bye Election

11 Finance

- (a) Accounts for Payment.
- (b) Bank Reconciliation.

12 Planning and Licensing

Planning and licensing applications will be reported at the meeting.

13 Date of Next Meeting

10 March 2025.